

Suo moto disclosures in pursuance of Section 4 of the Right to Information Act, 2005

| S. No | Section | Items | Hyperlink |
|----------------------------------|-----------------|---|--|
| (a) | (b) | (C) | (d) |
| ORGANISATION AND FUNCTION | | | |
| 1.1 | Sec. 4(1)(b)(i) | Particulars of organisation, functions and duties | |
| (i) | | Name and address of the Organisation | PUNJAB GRAMIN BANK MARKFED ROAD, H.O. KAPURTHALA 144601 |
| (ii) | | Head of the organization | Sh.Gajendar Kumar Negi, Chairman |
| (iii) | | Vision, Mission and Key objectives | <p>Vision : To become Bank of choice for micro, small and medium business and retail customers and developmental banking for people engaged in agriculture and rural development.</p> <p>Mission : Achieving the High level working through the latest technology with Dedicated workforce committed to continuous upliftment of different strata of the society and providing cordial and better customer service. Holding the lead position by fulfilling the established parameter as a financial institution.</p> <p>Key Objectives : Service/Transparency/Ethics/Politeness/Sustainability. We will work as a team for the benefit of customers. We will adopt ethical practices to develop a culture of trust</p> |
| (iv) | | Function and duties | <p>All the Officers of the Bank have certain discretionary lending and administrative powers depending upon their positions. The delegation of such powers of various grades of officials is decided by Board of Directors of the Bank. These powers are revised periodically, depending upon the organization's requirement and also as per GOI/NABARD/RBI/Sponsor Bank guidelines. The concerned sanctioning authority takes decision to sanction a loan or otherwise on merits of each proposal.</p> <p>Duties of the Officers and Employees up to scale V are governed by Punjab Gramin Bank (Officers & Employees) Service Regulations 2010, to be read in conjunction with Punjab Gramin Bank Service</p> |

| | | | (Amendment) Regulations 2013 and <u>Punjab Gramin Bank Service (Amendment) Regulations 2018</u> (click here), republished in the Gazette of India on 16.05.2019. Duties of Officials on deputation from Sponsor Bank, including the Chairman, General Managers, Vigilance Officer etc., is governed as per the extant Service Regulation of Sponsor Bank i.e. Punjab National Bank. | | | | | | | | | | | | |
|-----------------------------------|------------------|---|---|-----------------------------------|--|--|--------|--------|------------------|---|------------|------------------------|---|------------|------------------------|
| (v) | | Organization Chart | https://pgb.org.in/wp-content/uploads/2024/07/Organization-Structure.pdf | | | | | | | | | | | | |
| (vi) | | (a) Any other details-the genesis, inception, formation of the department and the HODs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | <p>Punjab Gramin Bank is one of the leading Regional Rural Bank in India having Punjab National Bank, one of the premier banks in India as its Sponsor bank.</p> <p>The Central Government of India, vide its notification dated 21-12-2018, amalgamated Punjab Gramin Bank, Malwa Gramin Bank and Sutlej Gramin Bank and a single Regional Rural Bank called as 'Punjab Gramin Bank' came into existence in Punjab State with w.e.f 01-01-2019 with its Head Office at Kapurthala.</p> <p>As of 31.03.2024, Punjab Gramin Bank has 446 operational branches across whole Punjab</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3" style="text-align: center;">CHAIRMEN W.E.F. 01.01.2019</th> </tr> <tr> <th style="text-align: center;">Sr.No.</th> <th style="text-align: center;">W.E.F.</th> <th style="text-align: center;">Name of Chairman</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">01.01.2019</td> <td style="text-align: center;">Sh.Sanjeev Kumar Dubey</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">29.05.2023</td> <td style="text-align: center;">Sh.Gajendar Kumar Negi</td> </tr> </tbody> </table> | CHAIRMEN W.E.F. 01.01.2019 | | | Sr.No. | W.E.F. | Name of Chairman | 1 | 01.01.2019 | Sh.Sanjeev Kumar Dubey | 2 | 29.05.2023 | Sh.Gajendar Kumar Negi |
| CHAIRMEN W.E.F. 01.01.2019 | | | | | | | | | | | | | | | |
| Sr.No. | W.E.F. | Name of Chairman | | | | | | | | | | | | | |
| 1 | 01.01.2019 | Sh.Sanjeev Kumar Dubey | | | | | | | | | | | | | |
| 2 | 29.05.2023 | Sh.Gajendar Kumar Negi | | | | | | | | | | | | | |
| | | (b) Committees/ Commissions constituted from time to time | BOARD, HO Building Committee, Purchase Committee, Tender Opening/Financial Bid Opening Committee, Investment Committee, Fraud detection Committee, Risk Management Committee, POSH Committee, HOCAC-1 & 2 etc. are constituted from time to time. | | | | | | | | | | | | |
| 1.2 | Sec. 4(1)(b)(ii) | Power and duties of its officers and employees | | | | | | | | | | | | | |
| (i) | | Powers and duties of officers | All the Officers of the Bank have certain discretionary lending and administrative powers depending upon their positions. The delegation of such powers of various grades of officials is decided by Board | | | | | | | | | | | | |

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| | | (administrative, financial and judicial) | of Directors of the Bank. These powers are revised periodically, depending upon the organization's requirement and also as per Government/NABARD/RBI guidelines. The concerned sanctioning authority takes decision to sanction a loan or otherwise on merits of each proposal. |
| (ii) | | Power and duties of other employees | <p>Duties of the Officers and Employees up to scale V are governed by Punjab Gramin Bank (Officers & Employees) Service Regulations 2010, to be read in conjunction with Punjab Gramin Bank Service (Amendment) Regulations 2013 and Punjab Gramin Bank Service (Amendment) Regulations 2018 (click here), republished in the Gazette of India on 16.05.2019.</p> <p>Duties of Officials on deputation from Sponsor Bank, including the Chairman, General Manager, Vigilance Officer etc., is governed as per the extant Service Regulation of Sponsor Bank i.e. Punjab National Bank.</p> |
| (iii) | | Rules/ orders under which powers and duty are derived and exercised. | Duties of the Officers and Employees up to scale V are governed by Punjab Gramin Bank (Officers & Employees) Service Regulations 2010, to be read in conjunction with Punjab Gramin Bank Service (Amendment) Regulations 2013 and Punjab Gramin Bank Service (Amendment) Regulations 2018 (click here), republished in the Gazette of India on 16.05.2019. |
| (iv) | | Exercised | Duties of Officials on deputation from Sponsor Bank, including the Chairman, General Manager, Vigilance Officer etc., is governed as per the extant Service Regulation of Sponsor Bank i.e. Punjab National Bank. |
| (v) | | Work allocation | |
| 1.3 | Sec. 4(1)(b)(iii) | Procedure followed in decision making process | |
| (i) | | Process of decision making Identify key decision-making points | <p>There is a well-defined system in the Bank regarding the decision making process. Financial decisions are taken at various levels by different officials depending upon the powers delegated to them. Branches receive applications for credit facilities and as per delegation either dispose the credit proposal at branch level or recommend it to delegated authority for taking decision regarding disposal of credit proposal. All credit decisions approved by any sanctioning authority are reported to the next higher authority for noting.</p> |

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| | | | All the functions of the Bank are subject to periodic/Internal/Concurrent Audit/Statutory Audit as well as supervision of RBI u/s 35 of Banking Regulation Act 1949. There is a well-defined organizational structure and clear system of accountability based on NABARD / RBI / CVC / GOI / Sponsor Bank guidelines. (RRB Act , RRB Regulations Act , RBI , NABARD) |
| (ii) | | Final decision-making authority | Board of Directors |
| (iii) | | Related provisions, acts, rules etc. | Rules, provisions, acts etc. are mentioned with concerned services on Bank's official website https://pgb.org.in under caption 'Products' and 'Loans'. |
| (iv) | | a. Time limit for taking a decision, if any | Time limit for taking decision on various services is mentioned with concerned services on Bank's official website https://pgb.org.in under caption 'Products' and 'Loans'. |
| (v) | | Channel of supervision and accountability | Channel of supervision as per the Organizational Structure of the Bank and every employee is accountable towards the duties and tasks assigned by the Competent Authority from time to time. |
| 1.4 | Sec. 4(1)(b)(iv) | Norms for discharge of functions | |
| (i) | | Nature of functions/ services offered | Public may contact to any of our nearest branch for any product/ services, provided by the Bank. However, certain information on Deposits, Loans & other Products, ROI on advance and deposits, scheme, guidelines, eligibility etc., are available on Bank's official website https://pgb.org.in . Targets are achieved by the Bank as per the Viability Plan. |
| (ii) | | Norms/ standards for functions/ service delivery | |
| (iii) | | Process by which these services can be accessed | |
| (iv) | | Time-limit for achieving the targets | |
| (v) | | Process of redress of grievances | |
| | | | Available on Bank's Website https://pgb.org.in under Tab 'Complaint' |
| 1.5 | Sec. 4(1)(b)(v) | Rules, regulations, instructions manual and records for discharging functions | |

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| (i) | | Title and nature of the record/ manual /instruction. | Service Regulation |
| (ii) | | List of Rules, regulations, instructions manuals and records. | Pension Regulation POSH Act The Regional Rural Banks Act, 1976 The Banking Regulations Act, 1949 |
| (iii) | | Acts/ Rules manuals etc. | |
| (iv) | | Transfer Policy and Transfer Orders | Transfer Policy 2023 Transfer Orders |
| 1.6 | Sec. 4(1)(b)(vi) | Categories of documents held by the authority under its control | |
| (i) | | Categories of documents | <p>The documents obtained/executed at the time of lending by the customers / borrowers / guarantors etc for availing Bank's services are available with branches/ offices of Bank.</p> <p>Documents such as account opening form, safe locker agreement, KYC and other documents of Bank's costumers, which are of commercial value are available with the Branches/offices, under fiduciary relationship and can be shared with the concerned costumer.</p> <p>The said documents are held by the respective Branch Managers/Officers.</p> |
| (ii) | | Custodian of documents/categories | Documents/ information are accessible at our Branches/ Regional Offices/ Head Office as pertains in both physical and electronic formats. |
| 1.7 | Sec. 4(1)(b)(viii) | Boards, Councils, Committees and other Bodies constituted as part of the Public Authority | |
| (i) | | Name of Boards, Council, Committee etc and their composition. | <p>BOARD OF DIRECTORS <u>Management and Composition</u></p> <p>(1) Subject to the provisions of Regional Rural Banks Act, 1976 the general superintendence, direction and management of the affairs and business of a Regional Rural Bank shall vest in a Board of</p> |

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| (ii) | | Composition | Directors who may exercise all the powers and discharge all the functions which may be exercised or discharged by the Regional Rural Bank. |
| (iii) | | Date from which constituted | (2) In discharging its functions, the Board shall act on business principles and shall have due regard to public interest. |
| (iii) | | Term/ Tenure | The composition of Board of Directors is governed by the provisions of the Regional Rural Banks Act, 1976. Term/ tenure of Board members may change as per direction of Government of India, State Government and Sponsor Bank. The Board of Directors shall consist of the Chairman of the Bank and the following other members:- |
| (iv) | | Powers and functions | <p>(a) Two Central Government nominee Directors (b) Two Sponsor Bank nominee Directors (c) Two State Government nominee Directors (d) One Reserve Bank (RBI) nominee Director (e) One National Bank (NABARD) nominee Director</p> <p>Details of Board of Directors can be viewed at https://pgb.org.in/about-us/organization-structure/ on the official website of the Bank.</p> <p>Bank functions through various committees and such committees advise the Bank on various issues, The committees includes :</p> <ul style="list-style-type: none"> • Tender Drafting/Tender Opening/Financial Bid Opening Committee, • Head Office Building Committee (HOBC-1 & HOBC-2), • Purchase Committee, • Investment Committee, • Fraud detection Committee, • HO Staff Accountability Committee, • Risk Management Committee, • HOCAC 1 & 2 • Audit Committee of the Board, • POSH Committee, |

| (v) | | Whether their meetings are open to the public? | Public is not entitled to participate on the above committee meetings and minutes are not accessible to public. | | | | | | |
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| (vi) | | Whether the minutes of the meetings are open to the public? | | | | | | | |
| (vii) | | Place where the minutes if open to the public are available? | | | | | | | |
| 1.8 | Sec. 4(1)(b)(ix) | Directory of officers and employees | | | | | | | |
| (i) | | Name and designation | Staff Directory | | | | | | |
| (ii) | | Telephone, fax and Email ID | | | | | | | |
| 1.9 | Sec. 4(1)(b)(x) | Monthly Remuneration received by officers & employees including system of compensation | | | | | | | |
| (i) | | List of employees with Gross monthly remuneration | Staff Directory As regards the remuneration of officers/ employees, the same is fixed as per the Bipartite Settlements. Scales of Pay <table border="1" data-bbox="734 991 1868 1361"> <thead> <tr> <th>Grade Pay</th> <th>Grade Pay Scale WEF 01.11.2017</th> </tr> </thead> <tbody> <tr> <td>OFFICER</td> <td>Scale I- 36000-1490/7-46430-1740/2-49910-1990/7-63840. Scale II- 48170-1740/1-49910-1990/10-69810. Scale III-63840-1990/5-73790-2220/2-78230. Scale IV- 76010-2220/4- 84890-2500/2-89890 Scale V- 89890-2500/2-94890-2730/2-100350</td> </tr> <tr> <td>OFFICE ASSISTANT</td> <td>17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42660-3270/1-45930-1990/1-47920.</td> </tr> </tbody> </table> | Grade Pay | Grade Pay Scale WEF 01.11.2017 | OFFICER | Scale I- 36000-1490/7-46430-1740/2-49910-1990/7-63840. Scale II- 48170-1740/1-49910-1990/10-69810. Scale III-63840-1990/5-73790-2220/2-78230. Scale IV- 76010-2220/4- 84890-2500/2-89890 Scale V- 89890-2500/2-94890-2730/2-100350 | OFFICE ASSISTANT | 17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42660-3270/1-45930-1990/1-47920. |
| Grade Pay | Grade Pay Scale WEF 01.11.2017 | | | | | | | | |
| OFFICER | Scale I- 36000-1490/7-46430-1740/2-49910-1990/7-63840. Scale II- 48170-1740/1-49910-1990/10-69810. Scale III-63840-1990/5-73790-2220/2-78230. Scale IV- 76010-2220/4- 84890-2500/2-89890 Scale V- 89890-2500/2-94890-2730/2-100350 | | | | | | | | |
| OFFICE ASSISTANT | 17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42660-3270/1-45930-1990/1-47920. | | | | | | | | |
| (ii) | | System of compensation as provided in its regulation | | | | | | | |

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| | | | OFFICE ATTENDANT | 14500-500/4-16500-615/5-19575-740/4-22535-870/3-25145-1000/3-28145 |
| | | | Every Employee is entitled for Leave Travel Concession, Leave Encashment, Gratuity, Medical Aid, Travelling Allowance & House Rent Allowance etc.as per Rules applicable from time to time. | |
| 1.10 | Sec. 4(1)(b)(xvi) | Name, designation and other particulars of public information officers | | |
| (i) | | Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority | RTI Officials | |
| (ii) | | Address, telephone numbers and email ID of each designated official. | | |
| 1.11 | Sec. 4(2) | Number of employees against whom disciplinary action has been proposed/ taken | | |
| (i) | | Pending for minor penalty or major penalty proceedings | 16 | |
| (ii) | | Finalised for Minor penalty or major penalty proceedings (FY 2023-2024) | 20 | |
| 1.12 | Sec. 26 | Programmes to advance understanding of RTI | | |
| (i) | | Educational programmes | Punjab Gramin Bank organized RTI Awareness Programmes at HO/RO from time to time. Last year, the CPIO arranged one Session on RTI on 04.03.2024. | |

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| (ii) | | Efforts to encourage public authority to participate in these programmes | The Circulars and Notifications received from Central Information Commission from time to time are shared and made available to the Public Authorities. |
| (iii) | | Training of CPIO/APIO | No Training |
| (iv) | | Update & publish guidelines on RTI by the Public Authorities concerned | The Bank updates and publish guidelines on RTI on regular intervals and it was last updated on 29.06.2024. |
| 1.13 | Transfer policy and transfer orders [F No. 1/6/2011 - IR dt. 15.4.2013] | | |
| (i) | | Transfer policy and transfer orders [F No. 1/6/2011 - IR dt. 15.4.2013] | Transfer Policy 2023 Transfer Orders |
| 2.1 | Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)] | | |
| 2.1.1 | | Total Budget for the public authority | Public may refer Annual Reports of the Bank, where all the details are incorporated. (Annual Report , Balance Sheet) |
| 2.1.2 | | Budget for each agency and plan & programmes | |
| 2.1.3 | | Proposed expenditures | |
| 2.1.4 | | Revised budget for each agency, if any | |
| 2.1.5 | | Report on disbursements made and place where the related reports are available | |
| 2.2 | Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012) | | |
| 2.2.1 | | Budget | There is no separate budget. It is met out of the general budget. |

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| 2.2.2 | Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | Not applicable |
| 2.2.3 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works | Public may refer Bank's official website https://pgb.org.in/ under Tab ' Tenders/Notices '. |

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| | | contract is to be executed. | |
| 2.3 | Manner of execution of subsidy programme [Section 4(i)(b)(xii)] | | |
| 2.3.1 | Name of the programme of activity | | There are no subsidy programs or plans carried out by bank, however government subsidy programmes / schemes for lending activities are operated through the bank account maintained with various branches, the subsidy amount is transferred to the concerned beneficiary through DBT (direct benefit transfer) of the Bank. |
| 2.3.2 | Objective of the programme | | -- |
| 2.3.3 | Procedure to avail benefits | | Not applicable |
| 2.3.4 | Duration of the programme/ scheme | | Not applicable |
| 2.3.5 | Physical and financial targets of the programme | | Not applicable |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | | Not applicable |
| 2.3.7 | Eligibility criteria for grant of subsidy | | Not applicable |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | | Not applicable |
| 2.4 | Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013] | | |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ | | Not Applicable |

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| | | NGOs/other institutions | |
| 2.4.2 | | Annual accounts of all legal entities who are provided grants by public authorities | Not Applicable |
| 2.5 | Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)] | | |
| 2.5.1 | | Concessions, permits or authorizations granted by public authority | Not Applicable |
| 2.5.2 | | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | Not applicable |
| 2.6 | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013] | | |
| 2.6.1 | | CAG and PAC paras and the action taken reports (ATRs) after these have been laid | Not applicable |

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| | | on the table of both houses of the parliament. | |
| 3.1 | Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013] | | |
| 3.1.1 | | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Service Regulation Pension Regulation POSH Act RRB Act Banking Regulation Act |
| 3.1.2 | | Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | There is no arrangement for consultation with the members of Public in formulating any of the Policies of the bank. However the Board of the Bank includes directors from various disciplines as nominated by the Government of India in consultation with Reserve Bank of India/ NABARD. |
| 3.1.3 | | Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any | Not applicable |

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| 3.1.4 | | Public- private partnerships (PPP)- Detailed project reports (DPRs) | Not applicable |
| 3.1.5 | | Public- private partnerships (PPP)- Concession agreements. | Not applicable |
| 3.1.6 | | Public- private partnerships (PPP)- Operation and maintenance manuals | Not applicable |
| 3.1.7 | | Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not applicable |
| 3.1.8 | | Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not applicable |
| 3.1.9 | | Public- private partnerships (PPP) - Information relating to outputs and outcomes | Not applicable |
| 3.1.10 | | Public- private partnerships (PPP) - | Not applicable |

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| | | The process of the selection of the private sector party (concessionaire etc.) | |
| 3.1.11 | | Public- private partnerships (PPP) - All payment made under the PPP project | Not applicable |
| 3.2 | Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)] | | |
| 3.2.1 | | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Changes in Rate of Interest of Deposits, Loan and advances are available on Bank's official website https://pgb.org.in/ under section ' FD Interest ' & ' Loan Interest Rates ' |
| 3.2.2 | | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | |
| 3.2.3 | | Publish all relevant facts while | |

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| | | formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | |
| 3.3 | Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)] | | |
| 3.3.1 | | Use of the most effective means of communication - Internet (website) | Bank's official website https://pgb.org.in/ |
| 3.4 | Form of accessibility of information manual/ handbook[Section 4(1)(b)] | | |
| 3.4.1 | | Information manual/handbook available in Electronic format | https://pgb.org.in/ The Printed Format of Information Manual/Hand Book are available in the office of CPIO. |
| 3.4.2 | | Information manual/handbook available in Printed format | Annual reports and other documents are available in both the printed and electronic format at respective offices as per Bank's 'Record Maintenance policy', available on Bank's official website https://pgb.org.in/ |
| 3.5 | Whether information manual/ handbook available free of cost or not [Section 4(1)(b)] | | |
| 3.5.1 | | List of materials available Free of cost | All huge quantity of Information /materials is available on Bank's website https://pgb.org.in/ for citizens free of cost. |
| 3.5.2 | | List of materials available at a reasonable cost of the medium | All the documents are available at a reasonable cost of medium as per RTI act, 2005. |
| 4.1 | Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013] | | |

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| 4.1.1 | English | A user can view the information in English language on the Website of the Bank https://pgb.org.in/ |
| 4.1.2 | Vernacular/ Local Language | Suo moto disclosures under section 4 of RTI act, 2005 in Hindi is in process. |
| 4.2 | When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013] | |
| 4.2.1 | Last date of Annual updation | 29-06-2024 |
| 4.3 | Information available in electronic form[Section 4(1)(b)(xiv)] | |
| 4.3.1 | Details of information available in electronic form | All the general and primary information is available at Bank's official website https://pgb.org.in/ Available information on website is updated from time to time as and when required. |
| 4.3.2 | Name/ title of the document/record/ other information | https://pgb.org.in/ |
| 4.3.3 | Location where available | https://pgb.org.in/ |
| 4.4 | Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)] | |
| 4.4.1 | Name & location of the faculty | The toll free number / telephone number has already been available on the website under Tab " Customer Care ". |
| 4.4.2 | Details of information made available | |
| 4.4.3 | Working hours of the facility | 10.00 AM to 5.00 PM |
| 4.4.4 | Contact person & contact details (Phone, fax email) | Public can refer to the " Customer Care " on our Bank`s website for getting detailed information regarding helpline / toll free number. |
| 4.5 | Such other information as may be prescribed under Section 4(i) (b)(xvii) | |
| 4.5.1 | Grievance redressal mechanism | https://pgb.org.in/contact-us/ |
| 4.5.2 | Details of applications received under RTI | (RTI Received and Disposed in FY 2023-24) |

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| | | and information provided | |
| 4.5.3 | | List of completed schemes/ projects/ Programmes | Various schemes such as PMSBY, PMJJBY, APY, PMEGP, Stand up scheme, Startup scheme, and other loan and deposit schemes are running in Bank. |
| 4.5.4 | | List of schemes/ projects/ programme underway | |
| 4.5.5 | | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Information available on Bank's official website https://pgb.org.in under Tab ' Tenders/Notices ' |
| 4.5.6 | | Annual Report | https://pgb.org.in/annual-report/ |
| 4.5.7 | | Frequently Asked Question (FAQs) | Frequently Asked Questions |
| 4.5.8 | | Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter | Rules, provisions, acts etc. are mentioned with concerned services on Bank's official website https://pgb.org.in under caption 'Products' and 'Loans'. |
| 4.6 | Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013] | | |
| 4.6.1 | | Details of applications received and disposed | (RTI Received and Disposed in FY 2023-24) |

| 4.6.2 | Details of appeals received and orders issued | (RTI Received and Disposed in FY 2023-24) | | | | | | | | | | | | | | | | | | | |
|--|--|---|---|--|-----------------|---|---|--|--|---|------------|--|---|------------|---|---|------------|---------------------------------------|---|------------|--|
| 4.7 | Replies to questions asked in the parliament[Section 4(1)(d)(2)] | | | | | | | | | | | | | | | | | | | | |
| 4.7.1 | Details of questions asked and replies given | Click Here | | | | | | | | | | | | | | | | | | | |
| 5.1 | Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013] | | | | | | | | | | | | | | | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs, ACPIO & FAAs, | MAME & DETAIL OF CURRENT RTI OFFICIALS | | | | | | | | | | | | | | | | | | | |
| | | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Detail of CPIO</th> <th style="width: 33%;">Detail of 1st Appellate Authority</th> <th style="width: 33%;">Detail of ACPIO</th> </tr> </thead> <tbody> <tr> <td>Sh.Shiv Charan Sharma, Chief Manager (HRD) Punjab Gramin Bank, Markfed Road, HO Kapurthala 144601 Contact No.01822-509605 E-mail : pgbcpio@gmail.com</td> <td>Sh.Shekhar Kumar Jha, General Manager Punjab Gramin Bank, Markfed Road, HO Kapurthala Contact No.01822-502822 E-mail : gm4pgb@pgb.co.in</td> <td>Ms.Rajinder Kaur Manager (DAC) Punjab Gramin Bank, Markfed Road, HO Kapurthala 14460 Contact No.01822-501769 E-mail : pgbcpio@gmail.com</td> </tr> </tbody> </table> | Detail of CPIO | Detail of 1st Appellate Authority | Detail of ACPIO | Sh.Shiv Charan Sharma, Chief Manager (HRD) Punjab Gramin Bank, Markfed Road, HO Kapurthala 144601 Contact No.01822-509605 E-mail : pgbcpio@gmail.com | Sh.Shekhar Kumar Jha, General Manager Punjab Gramin Bank, Markfed Road, HO Kapurthala Contact No.01822-502822 E-mail : gm4pgb@pgb.co.in | Ms.Rajinder Kaur Manager (DAC) Punjab Gramin Bank, Markfed Road, HO Kapurthala 14460 Contact No.01822-501769 E-mail : pgbcpio@gmail.com | | | | | | | | | | | | | |
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| 5 | 05.10.2023 | Sh. Dinesh Garg (Chief Manager – HRD) | | | | | | | | | | | | | | | | | | | |
| 6 | 10.04.2024 | Sh. Shiv Charan Sharma (Chief Manager – HRD) | | | | | | | | | | | | | | | | | | | |

| | (b) Earlier CPIO & FAAs from 1.1.2019 | <table border="1"> <thead> <tr> <th>Sr No.</th> <th>From</th> <th>Detail of ACPIO w.e.f. 01.01.2019</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>01.01.2019</td> <td>Sh.Rajeev Kapoor (Senior Manager – HRD)</td> </tr> <tr> <td>2</td> <td>24.01.2020</td> <td>Sh.Mayank Mehta (Manager – LAW)</td> </tr> <tr> <td>3</td> <td>04.07.2022</td> <td>Mrs. Rajinder Kaur (Manager – DAC)</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Sr No.</th> <th>From</th> <th>Detail of 1st Appellate Authority w.e.f. 01.01.2019</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>01.01.2019</td> <td>Sh.Sachidanand Dubey (General Manager)</td> </tr> <tr> <td>2</td> <td>11.12.2019</td> <td>Sh. R.C. Sharma (General Manager)</td> </tr> <tr> <td>3</td> <td>23.04.2020</td> <td>Sh. Virender Kumar Dua (General Manager)</td> </tr> <tr> <td>4</td> <td>03.12.2020</td> <td>Sh. Mehar Chand (General Manager)</td> </tr> <tr> <td>5</td> <td>26.12.2022</td> <td>Sh. Ravinder Kumar (General Manager)</td> </tr> <tr> <td>6</td> <td>01.08.2023</td> <td>Sh. Rakesh Jamwal (General Manager)</td> </tr> <tr> <td>7</td> <td>10.04.2024</td> <td>Sh. Shekhar Kumar Jha (General Manager)</td> </tr> </tbody> </table> | Sr No. | From | Detail of ACPIO w.e.f. 01.01.2019 | 1 | 01.01.2019 | Sh.Rajeev Kapoor (Senior Manager – HRD) | 2 | 24.01.2020 | Sh.Mayank Mehta (Manager – LAW) | 3 | 04.07.2022 | Mrs. Rajinder Kaur (Manager – DAC) | Sr No. | From | Detail of 1st Appellate Authority w.e.f. 01.01.2019 | 1 | 01.01.2019 | Sh.Sachidanand Dubey (General Manager) | 2 | 11.12.2019 | Sh. R.C. Sharma (General Manager) | 3 | 23.04.2020 | Sh. Virender Kumar Dua (General Manager) | 4 | 03.12.2020 | Sh. Mehar Chand (General Manager) | 5 | 26.12.2022 | Sh. Ravinder Kumar (General Manager) | 6 | 01.08.2023 | Sh. Rakesh Jamwal (General Manager) | 7 | 10.04.2024 | Sh. Shekhar Kumar Jha (General Manager) |
|--------|--|--|--------|------|-----------------------------------|---|------------|---|---|------------|---------------------------------|---|------------|------------------------------------|--------|------|---|---|------------|--|---|------------|-----------------------------------|---|------------|--|---|------------|-----------------------------------|---|------------|--------------------------------------|---|------------|-------------------------------------|---|------------|---|
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| 7 | 10.04.2024 | Sh. Shekhar Kumar Jha (General Manager) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.1.2 | Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out | Third Party Transparency Audit is being carried out in our Bank for the first time. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers | Sh.Shiv Charan Sharma, Chief Manager (HRD) Punjab Gramin Bank, Markfed Road, HO Kapurthala 144601 Contact No.01822-509605 E-mail : pgbcpio@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.1.4 | Consultancy committee of key stake holders for | Click Here to Check | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | | |
|-------|---|---|---|
| | | advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | |
| 5.1.5 | | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers | Click Here to Check |
| 6.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | | |
| 6.1.1 | | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Official Website |
| 6.2 | Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ | | |
| 6.2.1 | | Whether STQC certification obtained and its validity | The Bank is in the process of getting the STQC Certification. |
| 6.2.2 | | Does the website show the certificate on the Website? | The Bank is in the process of getting the STQC Certification. |