


ਪੰਜਾਬ ਗ੍ਰਾਮੀਣ ਬੈਂਕ **ਪੰਜਾਬ ਗ੍ਰਾਮੀਣ ਬੈਂਕ**
Punjab Gramin Bank
 Sponsored by : punjab national bank
 ਹੈੱਡ ਆਫਿਸ : ਜਲੰਧਰ ਰੋਡ, ਕਪੂਰਥਲਾ। | ਗ੍ਰਾਮੀਣ ਕਾਰਜਾਲਯ : ਜਲੰਧਰ ਰੋਡ, ਕਪੂਰਥਲਾ। | H.O.: JALANDHAR ROAD, KAPURTHALA.
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NOTICE

Reg: Supply & installation of New Bundle Note Counting Machines (Floor Model) and Loose Note Counting cum Fake Note Detecting machine and AMC (Comprehensive) for Bundle Note Counting Machine for one year in the branches/ offices of the Bank.


Quotations/ Tenders are invited from the interested companies/ firms for the AMC for Bundle Note Counting machines (Comprehensive) as well as for the supply and installation of new Note Counting Machines i.e. Bundle Note Counting Machines (Floor Model) and Loose Note Counting cum Fake Note Detecting Machines on regular basis in the branches/ offices of the bank. The Applications complete in all respects in sealed envelope super scribed as "Quotation/Tender for (1) AMC (Comprehensive) and (2) Supply and installation of new Note Counting Machines" should be addressed to 'The General Manager, Punjab Gramin Bank, HO, Jalandhar Road, Kapurthala-144601'.

Last date for Submission of Tender: 16.08.2019 (12.00 P.M.)

Date of opening of Tender: 16.08.2019 (01.00 P.M.)

Place: Kapurthala

Date: 30.07.2019


General Manager

Encls:-

General Terms & Conditions- **Annexure-I**

For Technical Bid - **Annexure-II**

For Financial Bid - **Annexure-III**

General Terms & Conditions:-

1. The bidder/firm must have minimum five years experience of successful execution of installation work of Note Counting Machines in Govt. /PSU/ Nationalized Banks.
2. The company/ firm/ bidder should have a valid GST number.
3. The contractor should be an income tax payee and should have filed income tax return for the last assessment year.
4. The Contractor / Vendor will be responsible for any injury to their workmen during performing the replacement / maintenance work etc.
5. The vendor/ contractor will maintain a data log sheet of all Note Counting Machines like details location, type and due date for visit etc. At present Bank have 416 branches.
6. Payment for installation of new Note Counting Machines will be made only after verifying its working performance by the Branch Manager/ officer-in-charge after obtaining permission from Head Office.
7. The authorized person of the eligible firm/ company shall sign all the pages of the application with seal of the company/ firm.
8. The bidders have to deposit Earnest Money of Rs. 20,000/- (Rupees Twenty Thousands Only) in the shape of Demand draft in the name of Punjab Gramin Bank. The successful bidder has to deposit Rs.100000/- (Rupees One Lakh only) for rate/contract for replacement of parts and supply of new Note Counting Machines for branches/ offices in the form of FDR in any branch of Punjab Gramin Bank in the name of party under Bank lien of Punjab Gramin Bank for the period up to which the warranty of systems exists within 15 days from the issuance of the letter, otherwise the earnest money Rs. 20000/- will be forfeited.
9. Incomplete tenders will be summarily rejected. There should be no cutting or overwriting on tender while quoting the rates. All erasures and alterations made while filling the tender must be attested by initials of the tenderers. No Column of Technical and Financial Bid should be left blank.
10. Each of documents should be signed by the contractors submitting the tender in token of his/their having acquainted himself/themselves with the general conditions of contract, specifications, special conditions etc as laid down. Any tender with any unsigned document will be rejected.
11. The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected.
12. Punjab Gramin Bank reserves its right to reject any / or all the applications without assigning any reasons whatsoever.
13. In case of any dispute, the decision of the Chairman shall be final and binding.
14. TDS and TDS GST will be deducted (if applicable).
15. In case of violation of any terms and conditions in notice and if the services are found unsatisfactory, performance security is liable to be forfeited at the discretion of the Competent Authority.
16. The court of Kapurthala only shall have jurisdiction to deal with and decide any legal matter whatsoever arising out of the contract in the event of placement of order.
17. No column of Technical and Financial Bid should be left blank.
18. No AMC charges will be given for new Note Counting Machines which are under warranty.
19. The approved vendor for Supply of parts/new Note Counting Machines will buy back the old Note Counting Machines if any present in the branch for Disposal of the same.
20. **Validity of contract for rates for new Note Counting Machines as well as AMC (Comprehensive) (without GST) will be for minimum one year which can be extendable on satisfactory performance & on the same rates.**
21. Four Mandatory visits during the year (one visit in every quarter) will be done by the Vendor for the purpose of ensuring the maintenance of the Note Counting Machines.
22. Sealed Tenders should reach at Head Office, Kapurthala on or before 16.08.2019 (up to 12.00 p.m.). Tender received after 16.08.2019 (12.00 p.m.) will be rejected.
23. Bidder can depute his representative to our office on 16.08.2019 at 01:00 PM to witness tender opening process along with authority letter.
24. Vendor can visit the branches of the bank for checking the already installed systems at his own cost before submission of tenders.
25. **Only those tenders will be considered who will participate in both i.e. AMC and new installation.**
26. Only those tenders will be considered which will be providing minimum 2 years warranty for the new Note Counting Machines. The Tenderers providing the warranty of less than two years will be out rightly rejected.
27. Bank reserves the right to de- empanel any of the vendor in between on observance of unsatisfactory performance/ report.
28. The software of note counting authentication Machines will be upgraded as per latest guidelines of RBI immediately as and when required so as to authenticate/check new series of currency without any extra cost.
29. Apart from the mandatory visits, the engineer will visit the branches on receipt of any complaint from the branches/ offices of bank, the same will be attended within 48 hours otherwise penalty @ Rs.200/- per office per day will be charged and will be deducted from AMC bill.

Financial Bid should be strictly submitted on the enclosed format (**Annexure -III**) only.

Technical Bid should be inserted in envelope 'B' and Financial Bid and General Terms & Conditions in envelope 'C'. Both the envelopes should be sealed and inserted into a third envelope 'A' which should also be sealed. Envelope should be marked as under:

Envelope 'A'- 1) AMC (COMPREHENSIVE) AND (2) SUPPLY AND INSTALLATION OF NEW NOTE COUNTING MACHINES"

Envelope 'B'- 'TECHNICAL BID FOR NEW NOTE COUNTING MACHINES & AMC COMPREHENSIVE.

Envelope 'C'- 'FINANCIAL BID FOR NEW NOTE COUNTING MACHINES & AMC COMPREHENSIVE'

The Financial bids of only those vendors will be opened, which will be technically found suitable for Bank purpose.

(Envelope B & C shall be kept inside Envelope A)

Acceptance of Terms & Conditions :-

We agree to abide by all the terms and conditions as laid down in the tender document unconditionally and shall execute the Bank's jobs on the bank's terms and conditions.


(Signature of Bidder with Seal of Firm)

NameDesignation.....

Address

.....

E-mail.....Mobile No.....


General Manager

Technical Bid**Annexure-II**

SN	Particulars	Description
1.	Name of the Vendor / Contractor/ Company /Firm and address of the registered office:- Complete Address:- Landline Phone Number:- Mobile number:- E-Mail:- Website, if any:-	
2.	Date & year of establishment (Enclosed documentary evidence)	
3.	Type of the organization :- (whether Sole proprietorship, Partnership, Private ltd. or Co-operative body etc.)	
4.	Whether the firm has worked for the Government/ Semi-government or any other Public Sector Banks etc. if so, provide name of the organization and agreement copy. (Names, Addresses & Contact No.)	
5.	GST paid for the period 01.04.2018 to 31.03.2019	
6.	Whether the firm is de-empanelled by our Bank or any other Bank/financial Institution. Yes OR no	
7.	Experience (in years)	
8.	Address of office and technical staff who will carry out the service / maintenance work.	
9.	Banker Name & Branch Account No. with IFSC.	
10.	GSTIN	
11.	PAN No.	
12.	Detail of Demand Draft	DD No dated issued by bank.....

Date:-**(Signature of Bidder with Seal of Firm)**

Financial Bid-New Bundle Note Counting Machine (Floor Model) as well as Loose Note Counting cum Fake Note Detecting Machine and AMC of Bundle Note Counting Machine (Comprehensive) .

A. The rates (without GST) and description of the New Note Counting Machines are given below:-

SN	Description	(Loose Note Counting cum Fake Note Detecting Machine)*	Bundle Note Counting Machine (Floor Model)
1	Make/Model no.		
2	Detailed Particulars		
3	Counting speed 100 Notes		
4	Note Capacity		
5	Dual Display		
6	Batch Mode		
7	Stamp Mode		
8	Taxes		
9	F.O.R		
10	Rate per unit		
11	Delivery Time		
12	Warranty		

* This Machine (Loose note counting cum Fake Note Detecting Machine) should have the following features:-

1. Total value of notes should also be displayed along with number of notes.
2. Have voice function.
3. Facility of counting the multiple denominations should be available along with total value.

Buy Back of old Note Counting Machines:-

SN	Type of Machines	Life (no. of years)	Buy Back (Rs.)
1	Bundle Note Counting Machine		
2	Loose Note Counting cum fake note detecting Machine		

SN	Description	Amount (in Rs.)	Remarks
1	AMC (Comprehensive) per branch per annum for Bundle Note Counting Machine. 4 visits in a year (one visit in every quarter) are mandatory.		

We are ready to fulfill all the terms and conditions as per requirement of the bank

(Signature of Bidder with Seal of Firm)

Date:-

Encl:-

1. Copy of GST Number and form showing the GST paid for the period 01.04.2018 to 31.03.2019.
2. Copy of PAN Number