



NOTICE

Quotations/ Tenders are invited from the interested companies/ firms for the AMC (with parts) as well as for the supply and installation of new CCTV System/ Parts of Dahua, Hikvision, Honeywell, Samsung and Godrej & Boycee Brand only on regular basis in the branches/ offices of the bank. The Application complete in all respects in sealed envelope super scribed as **"Quotation/ Tender for (I) AMC (with parts) and (II) Supply and installation of new CCTV system/ parts"** should be addressed to The General Manager, Punjab Gramin Bank, HO Jalandhar Road, Kapurthala- 144601.

Last date for Submission of Tender: 12.08.2019 (10:00 A.M.)

Date of opening of Tender : 12.08.2019 (01:30 P.M.)

Place: Kapurthala

Date: 18.07.2019


General Manager

General Terms & Conditions-Annexure-I

For Technical Bid-Annexure-II

For Financial Bid-Annexure-III

General Terms & Conditions:-

1. The bidder / firm must have minimum five years experience of successful execution of installation work of CCTV Systems in Govt. /PSU/ Nationalized Banks.
2. The company/ firm/ bidder should have a valid GST number.
3. The contractor should be an income tax payee and should have filled income tax return for the last assessment year.
4. The Contractor / Vendor will be responsible for any injury to their workmen during performing the replacement / maintenance work etc.
5. The vendor/ contractor will maintain a data log sheet of all CCTV Systems like details location, type and due date for visit etc.
6. Payment for installation of new CCTV System will be made after satisfactory performance by the vendor which will be verified by the Branch Manager/ officer-in-charge.
7. The authorized person of the eligible firm/ company shall duly sign all the pages of the application with seal of the company/ firm.
8. The bidders have to deposit Earnest Money of Rs. 20,000/- (Rupees Twenty Thousands Only) in the shape of Demand draft in the name of Punjab Gramin Bank. The successful bidder has to deposit Rs. 100000/- (Rupees One Lakh only) for rate/contract for replacement of parts and supply of new CCTV Systems for branches/ offices in the form of FDR in any branch of Punjab Gramin Bank in the name of party under Bank lien of Punjab Gramin Bank for the period up to which the warranty of systems exists, within 15 days from the issuance of the letter, otherwise the earnest money Rs. 20000/- will be forfeited.
9. Incomplete tenders will be summarily rejected. There should not be any cutting or overwriting on tender while quoting the rates. All erasures and alterations made while filling the tender must be attested by initials of the tenderers.
10. Each of documents should be signed by the contractors submitting the tender in token of his/their having acquainted himself/themselves with the general conditions of contract, specifications, special conditions etc. as laid down. Any tender with any unsigned document will be rejected.
11. The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract. Otherwise the tender may be rejected.
12. Punjab Gramin Bank reserves the right to reject any / or all the applications without assigning any reasons whatsoever.
13. In case of any dispute, the decision of the Chairman shall be final and binding.
14. TDS and TDS GST will be deducted (as applicable).
15. In case of violation of any terms and conditions in notice and if the services are found unsatisfactory, performance security is liable to be forfeited at the discretion of the Competent Authority.
16. The vendor will be penalized in case of any penalty imposed on bank due to non- availability of CCTV footage because of laxity on part of vendor. Back up should be available for at least 90 days. If back up found is less than 90 days, penalty will be imposed @ Rs. 5000/- per branch.
17. The court of Kapurthala only shall have jurisdiction to deal with and decide any legal matter whatsoever arising out of the contract in the event of placement of order.
18. Separate Box for DVR should be installed in Strong Room and devices i.e. LED and Mouse will be operated at Manager Cabin.
19. No column of Technical and Financial Bid should be left blank.
20. NO AMC charges will be given for the CCTV Systems which are under warranty.
21. The approved vendor for supply of parts/ new CCTV system will buy back the old CCTV system if any present in the branch for disposal of the same.
22. **Validity of contract for rates of new CCTV systems as well as AMC with parts (without GST) will be for minimum one year and which can be extendable on satisfactory performance & on the same rates.**
23. Four mandatory visits during the year (1 in every 3 months) will be done by the vendor for the purpose of ensuring the maintenance of CCTV Systems.
24. Sealed Tenders should reach Head Office, Kapurthala on or before 12.08.2019 (up to 10:00 a.m.). Tender received after 12.08.2019 (10:00 a.m.) will be rejected.
25. Bidder can depute his representative along with authority letter to our office on 12.08.2019 at 01:30 P.M. to witness tender opening process.
26. Vendor can visit the branches of the bank for checking the already installed systems at his own cost before submission of tenders to avoid any conflict at the later stage.
27. **Only those tenders will be considered who will participate in both i.e. AMC and installation of new systems.**
28. Only those tenders will be considered which will provide minimum 2 years warranty for the new CCTV system. The tenderers providing the warranty of less than 2 years will be out rightly rejected.
29. Number of branches/ offices will be allotted between L1 and L2 bidders in the ratio of 60:40.

Financial Bid should be strictly submitted on the enclosed format (Annexure -III) only.

Technical Bid should be inserted in envelope 'B' and Financial Bid and General Terms and conditions in envelope 'C'. Both the envelopes should be sealed and inserted into a third envelope 'A' which should also be sealed. Envelope should be marked as under:

Envelope 'A'- 'TENDER FOR NEW CCTV & AMC with parts'

Envelope 'B'- 'TECHNICAL BID FOR NEW CCTV & AMC with parts'

Envelope 'C'- 'FINANCIAL BID FOR NEW CCTV & AMC with parts'

The financial bids of only those vendors will be opened which will be technically found suitable for bank purpose.

(Envelope B & C shall be kept inside Envelope A)

Acceptance of Terms & Conditions :-

We agree to abide by all the terms and conditions as laid down in the tender document unconditionally and shall execute the Bank's jobs on the bank's terms and conditions.

(Signature of Bidder with Seal of Firm)

NameDesignation.....

Address

E-mail.....Mobile No.....

Date:.....


General Manager

Technical Bid

Annexure-II

SN	Particular	Description
1.	Name of the Vendor / Contractor/ Company /Firm and address of the registered office:- Complete Address:- Landline Phone Number:- Mobile number:- E-Mail:- Website, if any:-	
2.	Date & year of establishment (Enclosed documentary evidence)	
3.	Type of the organization :- (whether sole proprietorship, partnership, private ltd. or Co-operative body etc.)	
4.	Whether the firm has worked for the Government/ Semi-government or any other Public Sector Banks etc. if so, provide name of the organization and agreement copy. (Names, Addresses & Contact No.)	
5.	GST paid for the period 01.04.2018 to 31.03.2019	
6.	Experience (in years)	
7.	Whether the firm is de-empanelled by our Bank or any other Bank/ Financial Institution- Yes or No	
8.	Banker Name & Branch Account No. with IFSC.	
9.	GSTIN	
10.	PAN No.	
11.	Detail of Demand Draft	DD No dated issued by bank.....

Date:

(Signature of Bidder with Seal of the Firm)

Financial Bid**Annexure-III**

The rates (without GST) and description of the parts of CCTV System are given below:-

SN	Particulars	Qty	Rate per item	Amount in Rs.	Warranty Period minimum 2 years	Brand (Dahua, Hikvision, Honeywell, Samsung and Godrej & Boyce Brand only)
1	DVR 4 Channel Hdcvi- 2 MP	1				
2	DVR 8 Channel Hdcvi- 2 MP	1				
3	CCTV 1220rp Hdcvi Dome	1				
4	CCTV 1220rp Hdcvi Bullet	3				
5	Supply 4 Channel ERD	1				
6	Hard Disk 2 TB Surveillance Seagate/ western Digital	1				
7	Hard Disk 4 TB Surveillance Seagate/ western Digital	1				
8	Connectors for CCTV (BNC, DC pin, etc)	4				
9	CCTV Copper wire (with PVC conduit pipe where required) (Per Meter)	1 Meter				
10	LED 18'5" (LG Brand)	1				
11	Installation/ shifting charges of CCTV system within/ outside premises.	1				
12	Security Rack 4U with Fan (7 inch height * 19 inch width)	1				
	TOTAL					

1	Complete set of CCTV System having 4 Channel DVR, Hard disk 2 TB Surveillance Seagate/ Western Digital etc including installation charges.*					
2	Complete set of CCTV system 8 channel DVR with Hard disk 4 TB Surveillance Seagate/ Western Digital etc including installation charges.*					

*CCTV Copper wire with PVC Conduit pipe on actual basis will be paid separately as per rate given at sr. No. 9

BUY BACK CCTV SYSTEM/ PARTS					
1.	Used DVR without HDD	1			
2.	Used LCD/LED 15"	1			
3.	Used Camera (Dome/Bullet)	1			

1	AMC of CCTV systems per branch per year (with parts) within Punjab.				
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At present Punjab Gramin Bank has 416 branches and 6 Regional offices, 1 Head office, 1 Training Center, 1 Stationery Center, IT Building. In few branches 2 CCTV Systems are installed. Approx Total 470 CCTV systems are installed in different branches of the bank.

Further, we are ready to fulfill all the terms and conditions as per requirement of the bank

(Signature of Bidder with Seal of Firm)

Date:-

Encl:-

- Copy of GST Number and form showing the GST paid for the period 01.04.2018 to 31.03.2019.
- Copy of PAN Number